



Government of India
Controller General of Patents, Designs, Trade Marks
Ministry of Commerce & Industry
Department for Promotion of Industry & Internal Trade

Request for Proposals (RFP)

for

URL/IP based Patent Literature Database and Search Engine



Controller General of Patents, Designs & Trade Marks
The Patent Office, Boudhik Sampada Bhawan, Sector 14, Plot 32,
Dwarka, New Delhi-110075
Phone: 011-25300200, Fax: 011-28034301
Email: support.ipo@gov.in

1. Disclaimer

- i. This Request for Proposal (RFP) is not an offer by the Office of the Controller General of Patents, Designs and Trade Marks but an invitation to receive offers from interested parties. The purpose of this RFP is to provide the necessary information to such interested parties that may be useful to them in formulating their proposals in response to this RFP.
- ii. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed between the Office of the Controller General of Patents, Designs and Trade Marks and the selected party.
- iii. Office of the Controller General of Patents, Designs and Trade Marks reserves the right to modify or even not to proceed with the project.

2. Instructions to Bidders

a) General Instructions

- i. This RFP is not an offer by Controller General of Patents, Designs and Trademarks but an invitation to receive proposals only from short listed bidders in respect of the above-mentioned project. The RFP does not commit Controller General of Patents, Designs and Trademarks to enter into a binding agreement in respect of the project with the short listed bidders.
- ii. The bidders are expected to examine all instructions, terms, project requirements and other information in the RFP documents. Failure to furnish all information required as mentioned in the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the bidder's risk and may result in rejection of the proposal and forfeiture of the bid security.
- iii. In case of need of any clarification, query may be forwarded to the email: support.ipa@gov.in with subject of email as “Query w.r.t. RFP for “**URL/IP based Patent literature Database and Search Engine**”
- iv. CGPDTM's decision with regard to the selection of bidders through this RFP shall be final and CGPDTM reserves the right to reject any or all the bids without assigning any reason.

b) RFP document:

The RFP document may be downloaded free of cost from <http://gem.gov.in> .

c) Any changes/ modifications/ corrigendum in connection with this bid will be intimated through the said website only. Prospective bidders are therefore requested to visit above mentioned website regularly to keep themselves updated. Office of CGPD TM shall not be liable to send any individual information or issue a public notice. The Bidder must see Instructions for online bid submission available on GeM portal before filing bid online.

GeM BidID No.	Description	Estimated Bid Value (INR)	EMD (INR)
	“URL/IP based Patent literature Database and Search Engine”	Rs. 2 Cr (Rupees Two Crores only)	Rs. 600000/- (Six Lacs only) in the form of Bank Guarantee

d) Bidder Information

Bidders are required to submit their details in **Annexure III** of this RFP.

e) Earnest Money Deposit (EMD)

Bidders shall submit, along with their Bids, EMD of Rs. 600000/- (Six Lacs only), in the form of an Account Payee Demand Draft issued by any bank in favour of “Controller of Patents”, payable at Delhi. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Bank Guarantee by the bidder. The EMD of all unsuccessful bidders will be returned after the award of the contract to the successful bidder.

The bidders exempted under Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups (as defined by Department of Industrial Policy and Promotion/DPIIT) are required to submit documentary proof for claiming such exemption subject to meeting of quality & technical specifications. Relevant

documentary proof shall be submitted by the bidder for claiming such relaxation to the office before closing date of bidding.

The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.

The EMD document shall reach to this office in physical form in a sealed envelope clearly marking “EMD in favour of RFP for “**URL/IP based Patent literature Database and Search Engine**” on or before bid submission closing date & time in the drop box of this office or through registered post/speed post. The envelope should be addressed to:

Controller General of Patents, Designs & Trade Marks

The Patent Office, Boudhik Sampada Bhawan, Sector 14, Plot 32,
Dwarka, New Delhi-110075

Bidder should scan and upload EMD document in the Pre-Qualification envelop on the e-tendering platform. The bid, however, shall be deemed to be invalid in the event of non-receipt of physical copy on or before Bid submission closing date & time.

The EMD may be forfeited:

- a) If a bidder withdraws its bid during the period of bid validity.
- b) In case of a successful bidder, if the bidder fails to sign the contract in accordance with this RFP.

f) Marking on Financial Bid:

Financial bids should be submitted in the prescribed Performa as specified in the GeM portal and be submitted online through Gem only. No manual or other form of submission of financial bid is entertained. Bidder is technically disqualified if financial quote or reference there of was identified in technical bid documents.

G) Signing of Bid:

The bid is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the schedule of the bid, are not fully filled in or not duly signed/authenticated. Each page of the bid required to be signed and bear the official seal of the Bidders. If the application is made by a firm in partnership, it shall be signed (with seal) by all the partners of the firm above their full type written names and designation OR

Alternatively by a partner holding power of attorney for the firm, in which case a certified copy of the power of attorney shall accompany the application. A certified copy of the partnership deed along with current addresses of all the partners of the firm shall also accompany the application. If a limited company or a corporation makes the application, it shall be signed by a duly authorized person holding power of attorney obtained from the board for signing the application, in which case a certified copy of the power of attorney shall accompany the application. Such limited company or corporation shall be required to furnish satisfactory evidence of its existence and operations. The applicant shall also furnish a copy of the Memorandum of Articles of association duly attested by a Notary Public.

j. Right of Acceptance:

IT Office, Boudhik Sampada Bhavan, Dwarka, New Delhi-110078 reserves the right to reject the whole or any part of the Bid without assigning any reason or to accept them in part or full.

k. Communication of acceptance:

Letter of Intimation and acceptance will be communicated through the GeM portal only to the successful bidder.

l. Terms and Conditions:

Failure to comply with any of the instructions stated in this document or offering unsatisfactory explanations for non-compliance will likely to lead to rejection of offers.

m. Communication to bidders:

All information including selection and rejection of technical or financial bids of the prospective bidders will be communicated through the GeM portal only, in terms of Rule 173(iv) of General Financial Rule 2017.

n. Conditions of contract:

Bidder should quote on the basis of the conditions referred to in the invitation to bid and bid document.

o. Bidder shall submit along with his Bid:

Name, incorporation certificate and full address of the Banker and their swift code and PAN No. and GSTIN number.

p. Jurisdiction:

The disputes, if any, arising between the successful applicant and Office of CGPDTM shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Office of CGPDTM as per the Arbitration and Conciliation Act, 1996. Alternatively, this shall be subject to the exclusive jurisdiction of courts at Delhi.

3. Definitions & abbreviations

- i. 'Act' means the Patents Act, 1970.
- ii. 'Applicant' means a domestic or foreign or multinational Firm / Company / Organization/ making a proposal in response to this RFP.
- iii. 'CGPDTM' means Controller General of Patents, Designs and Trade Marks.
- iv. 'GeM' means Government E-Market Place
- v. 'IPO' means Indian Patent Office including branch offices. CGPDTM and IPO shall be used interchangeably in this document.
- vi. 'IPEA' means the International Preliminary Examining Authority.
- vii. 'ISA' means the International Searching Authority.
- viii. 'ISP' means an Integrated Search Platform.
- ix. 'LoA' means Letter of Acceptance.
- x. 'NPL' means Non Patent Literature.
- xi. 'Patent Family' means a group of patents related by priority numbers claimed. These patents are related, and often protect the same invention in different countries.
- xii. 'PCT' means the Patent Cooperation Treaty.
- xiii. 'PL' means Patent Literature.
- xiv. 'Patent Number' means a reference number identifying a patent.
- xv. 'Priority Number' means the application number from which priority rights are claimed. 'Proposal' means the proposal submitted by an Applicant in response to this RFP.
- xvi. 'Publication Number' is the number accorded by a patenting authority to the publication of a patent document. Publications can include patent applications, granted patents, amendments, search reports, or other type of published documents concerning the patent, depending on laws and regulations applicable to a given

patenting authority. The Publication Number for the various publications can use the same number with a Kind code appended, or an entirely different number, depending on the patenting authority.

xvii. 'RFP' means the present Request for Proposal.

xviii. 'SLA' means Service Level Agreement.

xix. 'Vendor' means the applicant/Bidder who has been selected by the CGPDTM in response to this RFP.

4. Request for Proposal (RFP)

The office of the Controller General of Patents, Designs and Trade Marks invites interested eligible parties to submit proposals for: **“URL/IP based Patent literature Database and Search Engine”**

5. Key details

a) Name of the Purchaser:

President of India through the "Controller General of Patents, Designs and Trade Marks".

Address for downloading the RFP document:

The RFP document containing the details regarding the scope of work, prescribed proforma and qualification criteria can be downloaded from <http://gem.gov.in>

b) Schedule of Activities

S.No.	Event	Date
1	Date of publication of Bid	
2	Pre-Bid Meeting*(meeting link.....)	Within a weekn after the date of Publication of bid
3	Last date for submission of proposals on GeM portal	21 days from date of Publication of bid
4	Services to be started, that is, made available to IPO	Within 07 days from the date of award of contract.
5	Training to Officers at all locations	Initial onboarding Training shall be completed within 1 month from the award of contract

**For the purpose of clarification of doubts of the bidders on issues related to this RFP intends to hold an online Pre-Bid meeting on the date and time as indicated above. The queries of all the Bidders, in writing, should reach by e-mail (support.ipo@gov.in), before 24 hours of the date of pre-bid meeting, to the email address (support.ipo@gov.in) as mentioned above. It may be noted that no queries of any bidder shall be entertained after the Pre-Bid meeting. Clarifications on queries will be given in the Pre-Bid meeting. Only the authorized representatives of the bidders*

will be allowed to attend the Pre-Bid meeting.

For any queries relating to the process of online bid submission or queries relating to GeM Portal(www.gem.gov.in), Bidder may contact GeM Portal Helpdesk. For other technical issues bidders may contact IT Office, Intellectual Property Office, Dwarka, New Delhi-110078, Telephone No.01125300304.

Note:

1. Proposals are required to be submitted only through electronic bid on GeM portal (<http://gem.gov.in>)
2. No bids shall be accepted in hard copy or in any other form.

6. Background

The Office of the Controller General of Patents, Designs & Trade Marks (CGPDTM) is an office functioning under the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India. The CGPDTM is responsible for the administration of the Patents Act, 1970. Consequent to India's accession to the World Trade Organization in 1995, the intellectual property laws were amended/re-enacted in order to meet the obligations under the TRIPS Agreement. The Patents Act 1970 was amended in 1999, 2002 and 2005. India also became the Member of Patent Cooperation Treaty (PCT) and the Paris Convention for the protection of Industrial Property in 1998. In 2007 India acquired the status of International Searching Authority (ISA) and International Preliminary Examining Authority (IPEA) under the PCT and is now also discharging functions as an ISA / IPEA.

For assessing the patentability of a patent application, an Examiner conducts a search in a wide variety of databases. It is desirable to have a search engine, which has the capability to search across a spectrum of databases, from a single interface, without the necessity of logging into different web-based databases.

a) National Applications:

The applications for patents filed under the Patents Act, 1970, seeking protection in India, are examined by the IPO in accordance with the Act to ascertain as to whether the claimed subject matter constitutes an invention under the Act.

b) PCT International Applications received as ISA and IPEA:

IPO has established itself as an International Searching Authority (ISA) and International Preliminary Examining Authority (IPEA) under the Patent Cooperation Treaty in 2013 and accordingly, the IPO is required to equip itself

with adequate search tools with coverage conforming to at least the PCT minimum documentation. Prior art searches are vital for ascertaining the novelty and inventive step of an invention.

Conducting a comprehensive search is an integral part of the examination process for National as well as International Applications. Conducting such searches is resource intensive and requires extensive data sets of PL as well as NPL databases. Under this process, access to one such patent database is sought to be gained.

7. Objective of the RFP

This RFP is being published for the purpose of securing access to a patent database containing at least the records mentioned in the PCT Minimum Documentation prescribed by Rule 34.1 of Regulations under the PCT along with a search platform with the related interface that is capable of conducting a search and retrieving information from the Patent database being supplied.

8. Documents under the PCT Minimum documentation:

Rule 34.1 of Regulations under the PCT prescribes the PCT Minimum Documentation. It may be noted that the official language of India, while acting as an ISA/IPEA, is English. Rule 34.1(e) of Regulations under the PCT shall be interpreted accordingly. The inventory list of patent documents (Part 4.1) under the PCT Minimum Documentation can be accessed from the following link: https://www.wipo.int/standards/en/part_04.html

9. Scope of the work:

1. Provide seamless access to database containing patent literature in accordance with inventory list of patent documents (Part 4.1) under the PCT Minimum Documentation. The said patent database must contain at least the records mentioned therein. The access shall be Internet Protocol (IP) enabled as well as through login and password when requested. The system shall provide access through a secure URL/IP-based Patent Literature Database and Search Engine.

2. Provide an integrated search platform for searching the said database through a simplified, consistent and efficient method for retrieving the desired records & relevant information from multiple databases for enabling the IPO to conduct quality prior art searches.
3. Provide multi-site access for multiple users at Patent offices located at Ahmedabad, Mumbai, Chennai, Delhi and Kolkata as well as to RGNIIPM at Nagpur. **Total numbers of licenses are expected to be approximately 1250 which might increase or decrease up to 25% as per requirement from Patent Office.**
4. Provide initial onboarding training/workshop to the IPO users within one month from the date of award of contract to enable them to conduct search on the ISP along with necessary training documents, user manual and reference guide to the IPO users.
5. To conduct further advanced training shall be provided as and when asked by the O/o CGPDTM.
6. Provide the customer support for the IPO users to resolve their queries and to incorporate their feedback and suggestions. A monthly report is required to be submitted to IPO regarding the queries and their resolution by the selected vendor.
7. To provide facility for generating monthly reports containing analysis about the usage and the pattern of usage among other things.
8. The database proprietor shall handover the search records/activity of all the IPO users at the end of the subscription tenure to the IPO for the purpose of recordkeeping and analysis.

Minimum features:

Search Type	Information about the Document	Volume of Information Provided	Additional Functionality
1. Quick Search / Advanced Search (by keywords)	Document number; publication date; IPC or CPC; name of the invention; inventors; applicants; classification; abstract; drawings; description figures; application sources; publication date; priority date; international filing date; international publication; designated states; legal status; patent family; relevant inventions	Full text along with supplementary data	- Reference to patent applications citing the document - English translation - Coverage beyond PCT minimum documentation with integrated analytics - User-friendly simple & advanced search interface with global coverage - Patent literature index and XML data - Semantic search (natural language) - AI-based semantic concept search - Officer portfolio management (workbench)
2. Full Text Search	Abstract; experimental data; drawings; tables; schemes; conclusions; full description; claims; title of invention; inventors; applicants; references; publication date; priority date; publication/registration number; patent number; IPC or CPC; patent application number; all fields searchable with Boolean operators (AND, OR, NOT, NEAR, etc.)	Full text immediately available + additional materials (figures, translation, references)	- Boolean & proximity operators - Download search strategies - Export results (XLS, PDF, CSV) - Searchable text via IPC, CPC, FI/F-terms - Dynamic, regularly updated database - Multi-query combination support - Monthly usage/analytics reports - Auto-save search queries - Keyword highlighting in results & documents - Wildcard search - INPADOC / family legal status & alerts - Synonym/chemical/IUPAC lookup - Error/syntax/spelling warnings
3. Chemical Structure Search	Chemical formula, structure representation, IUPAC name	Full chemical structure and related data	Search using chemical structures or IUPAC names
4. Sequence Search	DNA, RNA, protein sequences	Full sequence details in text and supplementary files	Searchable biological sequences
5. Date-based Search	Publication date, priority date, filing date	Time-series document coverage	Filter and combine by multiple date fields

Desirable features:

Search Type	Information about the Document	Volume of Information Provided	Additional Functionality
1. Pharmaceutical Drugs Search (brand names, trade names, disease, activity, therapeutic data with characterization data – NMR, XRD, Mass, IR, physical parameters, etc.)	Document number; publication date; IPC or CPC; name of the invention; inventors; applicants; classification; abstract; drawings; description figures; application sources; publication date; priority date; international filing date; international publication; designated states; legal status; patent family; relevant inventions; additional materials	1. Full text along with supplementary data 2. Reference to citing patent applications	1. Machine Learning-based semantic rules engine with built-in analytics tools 2. Editor features (auto-complete, integrated syntax) 3. Non-Patent Literature (NPL) covered with English translation 4. Bulk document download 5. Simple query combination/refinement 6. Patents rewritten manually in simple English 7. Database includes document drawings and full images
2. Chemical Reaction Search (reactants, intermediates, catalysts, products, side products, temperature, pressure, yield, purity, reagents, compositions, etc.)	As above (document number, inventors, publication date, etc.)	Full text with chemical reaction details	Advanced chemical reaction and process-specific search capability
3. A search interface with both Patent and Non-Patent Literature search results (preferably including Classification Search as well)	Patent and Non-Patent Literature (NPL),	Full text with integrated coverage	

10. Eligibility Criteria

The bidders are required to qualify the under mentioned eligibility criteria. Bidders must submit duly filled up Annexure I in this regard without which the bid shall not be treated as qualified.

S. No.	Description	Documents
1.	The Bidder should be – • A company incorporated under the Indian Companies Act, 2013 or any other previous company law as per section 2 (20) of the Indian Companies Act 2013/Partnerships Firm registered under the Limited Liability Partnerships or Partnership Act • Registered with the GST Authorities • Company should have a valid PAN number.	• Certificate of Incorporation (copy) • GST Registration certificate issued by GSTN authorities (copy) • PAN Card (copy) • Additional information, if any
2.	The Bidder's Average Annual Financial Turnover during the preceding three financial years, should be at least Rs. 80 Lacs in the area of Patent literature database and /or Non-Patent literature database and their search engine	CA or Audited Financial Statements or statutory auditor certificate or certificate from Company Secretary of Bidder.
3.	Bidder should have experience in supply of similar services projects for at least one customer in Central government/State government/PSU /Autonomous body of Government having one contract worth 80% of the bid value or Two contracts each worth 50% of the bid value in similar services or Three contracts of not less than 40%	Copy of Completion certificate or invoice explicitly mentioning the order value is required to submit in proof.

	of the bid value in a year in similar service, in last 3 financial years.	
4.	The Applicant should be able to provide data which must at least contain the PL (Patent Literature) data listed in the PCT minimum documentation under Rule 34.1 of Regulations under the PCT for majority of countries.	Annexure I A
5	(a) Foreign bidders will not be able to participate unless they have a representative in India. Such foreign bidders should disclose the name and address of agents and representatives in India.	(a) Name and address of agents and representatives in India should be declared in company's letterhead.
	(b) Indian Bidders are required to disclose their foreign principals or associates, if any.	Should be declared in company's letterhead.
6	The bidder or any constituent partner in case of partnership firm/ Consortium should not have been debarred/ black listed for competing in any organization at any time.	Should be declared in company's letterhead.
7	Bidders or their parent, holding, or group company, or any related entity (subsidiaries, affiliates, joint venture, or consortium members) is engaged in arbitration, litigation, or any dispute with any of the client or the Procuring Entity shall be ineligible to participate. Full disclosure of such relationships and disputes is mandatory, and any false declaration will lead to disqualification.	Should be declared in company's letterhead.

8	The bidder or any constituent partner in case of partnership firm/ JV/Consortium, should not have family relation with any officer working under O/o CGPDTM.	Should be declared in company's letterhead.
9	The bidder should submit Properly filled and duly signed and stamped Bid documents for understanding of terms & Conditions	Signed Copy of Bid Document

- a) Proposals are invited only from Applicants who own the Patent Literature data which can be searched through their search platform in accordance with this RFP through legal means.
- b) In case of joint bidders, the role of each member should be clearly mentioned. In case of joint venture or consortium, the executed JV/consortium document between the parties must bear specific reference to this RFP.
- c) The applicant should be in a position to start the services specified in the work order within 7 days from the date of award of contract.
- d) The bidder or any constituent partner in case of partnership firm/ JV/Consortium should not have been convicted. A bidder shall be debarred if he has been convicted of an offence—
 - (a) under the Prevention of Corruption Act, 1988; or
 - (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

Note:

1. A bidder debarred under sub-section i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment.
2. Office of CGPDTM may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding three years, if it determines that the bidder has breached the code of integrity.

3. In case of bidding by partnership or consortium, the partnership / consortium agreement should mandatorily be submitted by the Applicant. Also, under all the circumstances, in such a case, the lead partner should be the one who owns the data. Also, liability of all the parties involved in such a case shall be joint and several.
4. The condition of prior turnover and prior experience may be relaxed for MSE/Startups [as defined by Department for Promotion of Industry and Internal Trade (formerly, DIPP)] subject to meeting of quality & technical specifications. Relevant documentary proof should be submitted by the bidder for claiming such relaxation.
5. Local suppliers under Make in India initiative are also eligible to apply as per Public Procurement (Preference to Make In India will be given as per order no. P-45021/2/2017- B.E.-II, revised dated 16-09-2020) order with proof.
6. Attention is invited to OM no. 6/18/2019-PPD of Ministry of Finance, Department of Expenditure, Public Procurement Division dated 23rd July 2020 inserting Rule 144 (xi) in GFRs 2017. In this regard, the following is hereby ordered under Rule 144 (xi) on the grounds stated therein:
Requirement of registration
Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority, specified in the said OM
7. The bidders exempted under Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups (as defined by Department of Industrial Policy and Promotion/DPIIT) are required to submit documentary proof for claiming such exemption subject to meeting of quality & technical specifications. Relevant documentary proof shall be submitted by the bidder for claiming such relaxation to the office before closing date of bidding.

Important Notice: -Proposals of Applicants which do not fulfill the aforementioned eligibility criteria will not be considered and summarily rejected.

11. Validity of Proposal

Bid should be valid at least for a period of 90 days from the date of Opening of the financial bid. However, if the day up to which the offer is to remain open being declared a closed holiday by Govt. of India; the offer shall remain open for acceptance till the next working day.

12. Proposal

- a) Bids against this RFP shall be received only electronically through the GeM Portal (www.gem.gov.in). No bids shall be accepted in hard copy or in any other form.
- b) For submission of proposal by e-bids, bidders are required to get themselves registered with gem.gov.in website.
- c) The bid contains , “Eligibility criteria” (containing Annexure-I, I-A), “Technical Proposal” (containing Annexures-II, IIA, IIB, IIC) along with Bidder Information (Annexure III) and “Financial Proposal” prepared as per GeM Portal Requirements.

Note:

- 1) The successful Applicant will be required to enter into a Contract (based on the content of this RFP) and will also be required to submit a Non-Disclosure agreement and Data Security Certificate.
- 2) It is mandatory to include in the proposal a Cover Letter, signed by the person who is authorized to sign the contract in case of award of contract. The cover letter should clearly state that the applicant accepts in full and without restriction the requirements of the specifications mentioned in this document (RFP).
- 3) It is up to the applicant to present in the technical details of his organization and methodology with which he will fulfill (comply in full with) all the technical requirements outlined in this document.
- 4) The financial proposal should be submitted for a period of 3 years, which can be further extended by O/o CGPDTM for a maximum period of one year and no hike/increase/escalation in the charges stated will be allowed.
- 5) Financial proposals should reflect the complete cost. In future, payment exceeding this sum will not be allowed.
- 6) Applicants must ensure that the proposals are signed by an authorized

representative and that all the documents are legible.

13. Technical Bid

The technical bids are required to be submitted in in the format specified in **Annexure II along with details in Annexure II-A, II-B & II-C**. Each criterion shall be accorded marks as indicated therein. Further details of technical parameters, wherever required must also be submitted.

14. Financial Bid

- i. The Financial Proposal shall take into account all expenses, tax liabilities and all associated costs, whatsoever. For the avoidance of doubt, it is clarified that all taxes shall be deemed to be included in the Financial Proposal. The total cost should be stated clearly.
- ii. The Financial Proposal shall be submitted in INR only.
- iii. For the purpose of currency conversion, the Reserve Bank of India's Reference Rate published by the Reserve Bank of India for the day shall be considered as the applicable currency conversion rate. The financial offer submitted should be valid for a period of at least 90 days from the date of opening of the Financial Proposal.
- iv. Payments shall also be subject to deduction of taxes at source as per Applicable Laws.
- v. The total amount indicated in the Financial Proposal shall be unconditional, unequivocal, final and binding. If any assumption or condition is indicated in the Financial Proposal, it shall be considered as non-responsive and the Proposal may be rejected.
- vi. The Financial Proposals will be evaluated on a relative basis.
- vii. The lowest Financial Proposal (FP_{Min}) shall be assigned 100 points and all other Proposals shall be assigned proportionate scores.
- viii. The financial scores of the Financial Proposals (SF) will be calculated as: $SF = 100 \times FP_{Min}/FP$,
Where SF = Financial score of Proposal under consideration,
 FP_{Min} = Price of lowest Financial Proposal and FP
= Price of the Proposal under consideration

15. Evaluation of Proposals

a) Evaluation Criteria

The technical evaluation will be done only for the Proposals submitted by the Applicants fulfilling the eligibility criteria (Annexure I). The capability and eligibility of the Applicant shall be determined based on the information provided by the Applicant. The Applicant may be required to give a presentation / demonstration for assisting in technical evaluation. CGPDTM reserves the right to select the services of one vendor, more than one vendor, or not to choose the services of any vendor at all. The criteria adopted for technical evaluation is defined in Annexure II. **A minimum of 500 out of 1000 Marks are required for the bidder to become eligible for opening of financial bid.**

b) Calculation of final combined score:

- i. The Technical Proposal will be given a weightage of 30% and Financial Proposal will be given a weightage of 70%.
- ii. **The final combined score (S) will be calculated as: $S = ST \times 0.3 + SF \times 0.7$**
Where, S = Final combined score, ST = Technical score and SF = Financial score
- iii. The Applicant achieving the highest final combined score shall be awarded the work.
- iv. The rate once quoted by a vendor cannot be changed later on during the contract period.
- v. Without prejudice to the above, in order to assist in the evaluation of proposals, CGPDTM may, at its sole discretion, ask any Applicant for any clarification on its proposal which shall be submitted on the same day or at the most the next day, as per the time provided during the evaluation. Any request for clarification and all clarifications shall be in writing.
- vi. If an Applicant does not provide clarifications requested within the date and time set in the request for clarification issued by the office of CGPDTM, its Proposal is liable to be rejected.

16. Withdrawal of Proposal

- (i) No modification or substitution of the submitted proposal shall be allowed.
- (ii) An Applicant may withdraw its proposal after submission, provided that written notice of the withdrawal is received by CGPDTM before the due date

for submission of proposal. In case an Applicant wants to resubmit his proposal, he shall submit a fresh proposal following all the applicable conditions before the due date.

- (iii) The withdrawal notice shall be prepared in Original only and each page of the notice shall be signed and stamped by authorized signatories. The copy of the notice shall be duly marked "WITHDRAWAL".

17. Right to Accept/reject any or all proposals

CGPDTM reserves the right to accept or reject any or all proposals and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.

18. IPRs and other rights of CGPDTM and the Applicant

- i. The technical work done by the IPO pursuant to this process in order to access or use the database provided by the successful bidder shall be the exclusive intellectual property of the CGPDTM.
- ii. The CGPDTM will comply with all the copyright related issues in this regard.
- iii. The Applicant shall put forward all the IPR issues related to the PL database, whatsoever. Unless the Applicant discloses all the related issues, it shall not be the responsibility of CGPDTM to comply with any such issue and all liability in such a case shall lie with the Applicant.
- iv. The Applicant shall undertake to treat all the information of IPO received by the Applicant during the course of performance of the contract, pursuant to grant of work, as confidential. Any breach of confidentiality shall be subject to applicable laws.

19. Rights of Applicant in software

The Applicant shall have no right to use any software developed by IPO for any purpose whatsoever.

20. Problem notification & resolution time matrix

Time for resolution by the Applicant is defined as the time taken to resolve the defect, starting from the time of logging the complaint and within the time specified in table below.

S. No.	Defect Categories	Definition / Meaning	Time to First Response by Applicant	Time to resolution by Applicant	Penalty
1.	Blocker	All users are unable to use all or most of PL functionality	Within 12 hours	Within 24 Hours	Penalty as indicated below (per occurrence): a) 12 Hours, 5% of Quarterly Payment of the Project b) 18 Hours - 10% of Quarterly Payment of the Project c) 24 Hours - 15% of Quarterly Payment of the Project
2.	Major	A small number of users are not able to use all of PL functionality. Most users are not able to use some PL functionality	Within 24 hours	Within 1-2 Days	Penalty as indicated below (per occurrence): a) 2 Days, 5% of Quarterly Payment of the Project b) 3 Days - 10% of Quarterly Payment of the Project c) 4 Days - 15% of Quarterly Payment of the Project
3.	Normal	Some users are not able to use some functionality as intended for PL data	Within 1 day	Within 1 days	Penalty as indicated below (per occurrence): a) 2 Days, 5% of Quarterly Payment of the Project b) 3 Days - 10% of Quarterly Payment of the Project

					c) 4 Days - 15% of Quarterly Payment of the Project
4.	Minor	A defect not affecting core functionality, or limited to specific data and can be worked around	Within 1 day	Within 3 days	Penalty as indicated below (per occurrence): a) 6 Days, 5% of Quarterly Payment of the Project b) 9 Days - 10% of Quarterly Payment of the Project c) 12 Days - 15% of Quarterly Payment of the Project

21. Payment

- i. Payment shall be made to the vendor in INR only. Bidder may refer the reference rates of the foreign currency of the Reserve Bank of India. However, the rate once quoted shall be fixed and cannot be changed later on during the contract period.
- ii. The successful bidder shall raise an invoice quarterly, after the end of the quarter.
- iii. The General Financial Regulations of the Government of India preclude advance payments and payments by letter of credit. Such provisions in a Proposal will be prejudicial to its evaluation by the CGPDTM. The normal terms of payment are 45 days after satisfactory delivery of services concerned. The payments will be made after evaluation by a technical committee and acceptance thereof by the CGPDTM.

22. Termination rights

- i. CGPDTM shall have the right to terminate the contract if the Applicant fails to fulfill any of its material obligations hereunder and, upon notice by the CGPDTM, does not correct such failure within a period of two weeks from that notice.
- ii. The right to any liquidated damages shall remain unaffected by such

termination.

- iii. In the case of termination of this contract, the Applicant shall agree to service and maintain that part of the work that was performed under the Contract immediately before the termination.
- iv. CGPDTM reserves the right to terminate the contract at any time (without giving any reason) during the contract period by giving at least 15(fifteen) days prior notice to the vendor.

23. Reporting Procedures

The successful Bidder shall provide monthly usage reports, in the first week of every month. Any other report that may reasonably be required by CGPDTM, shall also be provided to CGPDTM.

24. Corrupt or Fraudulent Practices

- (i) CGPDTM requires the Applicants to observe the highest standard of ethics. In pursuance of this policy, CGPDTM defines, for the purpose of these provisions, certain important terms as follows:
 - a. "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public servant; and
 - b. "fraudulent practice" means a misrepresentation of facts in order to influence the decision to award the consultancy contract to the detriment of the Government of India and PPP and targeted stake holders and includes collusive practice among Applicants/Bidders (prior to or after the submission of Proposals) designed to establish bid prices at artificial non-competitive levels and to Government of India and PPP and targeted stake holders of the benefits of free and open competition.
- (ii) CGPDTM will reject a Proposal for award of work if it is determined that the Applicant recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- (iii) CGPDTM will declare an Applicant/Bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract / contracts, if at any time it is determined that the Applicant/Bidder has engaged in corrupt or

fraudulent practices in competing for, or in executing the consultancy contract.

25. Conflict of interest

The selected Applicants shall not engage in activities that conflict with the interest of the office of the Controller General of Patents, Designs & Trade Marks under the contract and nor would they engage in any assignment that would be in conflict of interest with their current obligations to the same or other clients. The selected Applicants, that have a business or family relationship with such members of staff of the office of the Controller General of Patents, Designs & Trade Marks who are directly or indirectly involved in the project will not be awarded the contract. It shall be the responsibility of the Applicant to disclose any such fact relating to family relationship. Non-disclosure shall result in rejection of Proposal and cancellation of contract, if awarded.

26. Confidentiality

Any confidential or copyrighted material of the CGPDTM or any part thereof, and all copies thereof must be returned to the CGPDTM upon request. Information may be communicated to and received by bidders on the condition that no part thereof or any information concerning it may be copied, exhibited or furnished to others without the prior written consent of the CGPDTM except that Applicants may exhibit the specifications to prospective sub-contractors for the sole purpose of obtaining offers from them. Notwithstanding the other provisions of the Request for Proposal, Applicants will be bound by the contents of this paragraph whether or not they submit a Proposal or responds in any other way to this Request for Proposal.

27. General Terms of Conditions of Work

- i. For delay in completion of any works or service attributable to the supplier, which leads to delay in commissioning and final acceptance of the service, Liquidity damage (LD) will be imposed @ 0.5% of the full contract price (excluding taxes and duties) of the service for each and every week and part of a week of delay in commissioning and final acceptance, subject to maximum of 5% of the full contract price (excluding taxes and duties). This LD will be in addition to the LD against delay in delivery of supplies. GST will be applicable additional

on the LD charges.

ii. **Force Majeure** - Force Majeure for the purpose of this Agreement shall mean an event that is unforeseeable, beyond the control of the Parties and not involving the Parties' fault or negligence. Such events may include acts of the Government/Government of India in its sovereign capacity, war, civil war, insurrection, riots, revolutions, fire, floods, epidemics, pandemics, quarantine, restrictions, freight, embargoes, radioactivity, earthquakes, or any other act of God. If a Force Majeure situation arises, the Successful Bidder shall promptly notify O/o CGPDTM in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed in writing, the Successful Bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the performance in whole or in part or any obligation under this contract prevented or delayed by any reason of Force Majeure for a period exceeding 60 (sixty) days, Office of CGPDTM may at its option terminate the contract without any financial repercussion on either side.

iii. At the commencement of the contract, the Applicant will be required to maintain the same team/individuals till the completion of the contract, as far as possible.

iv. No other charges shall be incurred by the CGPDTM other than those specified in the Proposal.

v. Payment shall be released subject to acceptance of deliverables & certification of milestones as per the deliverables.

vi. The decision of CGPDTM in selecting the Applicant will be final and no further queries will be entertained in this regard.

vii. The CGPDTM will have a contract with the successful Bidder for 3 (three) years, which can be further extended by O/o CGPDTM for a maximum period of one year, subject to the annual review of the quality of services provided by the Vendor.

28. Performance Security

The Bidder who has been awarded the contract (successful bidder) shall furnish an interest free performance security to the tune of 5% of the value of the

contract in the form of fixed deposit receipt or in the form of a bank guarantee, in favour of the “Controller of Patents” payable **at Delhi**. It would be the duty of the Applicant to ensure that Performance Security should remain valid for a period of sixty days beyond the date of completion of the contract. Performance bank guarantee shall be forfeited and credited to the Government account in the event of breach of contractual obligations by the Applicant.

29. Right to Accept/Reject any or all proposals

CGPDTM reserves the right to accept or reject any or all proposals and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.

30. Due diligence by bidders

Bidders and their authorized agents are expected to examine all the relevant material in the tender document and terms and conditions. Failure to do so will be at the bidder's own risk.

31. No commitment on part of CGPDTM

This RFP does not commit the CGPDTM to award a contract or to pay any costs incurred in the preparations or submission of Proposals, or costs incurred in making necessary studies for the preparation thereof or to procure or contract for services or supplies. The CGPDTM reserves the right to reject any or all Proposals received in response to this RFP and to negotiate with any of the Applicants or other firms in any manner deemed to be in the best interest of the CGPDTM. The CGPDTM reserves the right to negotiate and award only a portion of the requirements; to negotiate and award separate or multiple contracts for the elements covered by this RFP in any combination it may deem appropriate, at its sole discretion to add new considerations, information or requirements at any stage of the procurement process, including during negotiations with Applicants; and reject Proposal of any Applicant that has previously failed to perform properly or in a timely manner contracts of a similar nature, or of an Applicant that, in the opinion of the CGPDTM, is not in a position or is not sufficiently qualified to perform the contract.

This RFP contains no contractual Proposal of any kind. Any Proposal submitted will be regarded as a Proposal by the Applicant and not as an acceptance by the Applicant of any Proposal by the CGPD TM. No contractual relationship will exist except pursuant to a written contract document signed by the CGPD TM and by the successful Applicant.

32. Jurisdiction

The disputes, if any, arising between the successful Applicant and CGPD TM shall be resolved amicably, failing which they shall be referred to a Sole Arbitrator appointed by the CGPD TM as per the Arbitration and Conciliation Act, 1996. Also, disputes shall be subject to the jurisdiction of courts at Delhi.

Annexure I

Eligibility criteria

- 1) The Applicant owns PL data which can be searched through their search platform in accordance with this RFP through legal means
YES/NO
- 2) Is the bidder able to provide data which contains all the mentioned PL data listed the inventory list of patent documents (Part 4.1) under the PCT Minimum documentation
YES/NO
(If Yes, Please attached list as per Annexure I-A)
- 3) Is the bidder a foreign bidder?
YES/NO
3)(a) If yes, whether the name and address of their representatives in India has been disclosed?
YES/NO
- 4) Is the bidder an Indian bidder having foreign principals or associates?
YES/NO
4)(a) If yes, whether the name and address of foreign principals or associates has been disclosed?
YES/NO
- 5) Is the bidder bidding as joint venture or consortium
YES/NO
5)(a) If yes, whether Specific reference to this RFP made?
YES/NO
5)(b) In case of joint venture or consortium, whether role of each member clearly mentioned?
YES/NO
- 6) The Applicant had a yearly average turnover of at least Rs.80 Lacs during the preceding three financial years in the in the area of Patent literature searching.
YES/NO

- 7) Bidder should have experience in supply of similar services projects for at least one customer in Central government/State government/PSU/Autonomous body of Government having one contract worth 80% of the bid value or Two contracts each worth 50% of the bid value in similar services or Three contracts of not less than 40% of the bid value in a year in similar service, in last 3 financial years.

YES/NO

- 8) The Applicant is in a position to start the services specified in the work order within 7 days from the date of award of contract

YES/NO

- 9) Is the bidder or any constituent partner in case of partnership firm/ JV/Consortium, has been debarred/ black listed for competing in any organization at any time?

YES/NO

- 10) Is the bidder or any constituent partner in case of partnership firm JV/ Consortium, been convicted?

YES/NO

- 11) Is the bidder or their parent, holding, or group company, or any related entity (subsidiaries, affiliates, joint venture, or consortium members) is engaged in any of a dispute / dispute settlement mechanism / arbitration / mediation with any of its client or procuring entity?

YES/NO

- 12) Is the bidder or any constituent partner in case of partnership firm/ Consortium having family relation with any officer working under O/o CGPDTM?

YES/NO

- 13) In case the bidder is from a country which shares a land border with India, Whether the bidder is registered with the Competent Authority, specified in Annex I of the OM F. No. 6/18/2019-PPD, Ministry of Finance, DOE?

YES/NO/Not applicable

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative

Annexure I-A

Mandatory requirement for Eligibility

Details of PL data listed in PCT Minimum Documentation, being provided:

S.No.	Issuing Office or Organisation	ST.16	Kind of Patent Document	Number Range	Publication Year(s)	Number of Documents	Type of Series

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative
Signature

Annexure II

Technical Bid

Table assigning priorities and weightage to various parameters (PL)

The list of criteria is subdivided into following 4 broad categories:

Table 1

S. No	Category	Maximum Points
A	Coverage Related Criteria	100
B	Search Related Criteria	300
C	User Interface and Search Results presentation based Criteria	120
D	Miscellaneous	180
E	Presentation and working of search engine	300
	Total	1000

Table 2

S.No.	Criteria	Evaluation Unit	Input Value	Maximum Score
A. Coverage related Criteria(100 points)				
1	Additional coverage of data	Coverage of documentation other than PCT minimum Documentation	Numeric*	30
2	Full text	Coverage of Patent Literature for how many countries	Numeric*	20
		Coverage of Non- Patent Literature (Number of Source)	Numeric*	20
3	Translated Documents	Translation available for how many countries	Numeric*	30
B. Search Related Criteria (300 points)				
4	IPC, CPC, FI/F terms	Facility of searching using these	Y/N	25

5	Query combinations	Provision for combination of input multiple queries (Keywords/IPC/context)	Y/N	25
6	Support for complex Boolean and proximity queries	Whether Boolean and proximity operators are available	Y/N	25
7	Hybrid Search (Boolean + Semantic Overlay)	Ability to combine Boolean precision (exact operators, codes, keywords) with semantic recall in a single query.	Y/N	25
8	Editor features	Editor features, such as auto complete and integrated syntax	Y/N	25
9	Wild Cards	Whether provision of wild cards is available	Y/N	25
10	NPL & PL search in a single query	A unified search interface with both Patent and Non- Patent Literature search results for a single search query (preferably including Classification Search as well)	Y/N	15
11	NPL results	Whether the associated search results for Non- Patent literature are also searched and displayed?	Y/N	20
12	Synonyms lookup	Provision of on-the-spot synonym lookup/ alternative chemical lookup/ IUPAC/ INN etc	Y/N	25
13	AI assisted/Natural Language Search engine	The solution shall provide AI-assisted/Natural Language Search capability. The AI engine must be specifically trained on patent literature, scientific papers, and scientific data, and not on general data sources, in order to ensure the accuracy, relevance, and reliability of search results.	Y/N	25

14	Pharmaceutical Drugs Search	Provision to search Pharmaceutical Drugs with brand and trade names and disease, their activity and therapeutic data with characterization data (NMR, XRD, Mass, IR, physical parameters, etc.) in text	Y/N	25
15	Reverse Image Searching	Is there a feature similar to Reverse Image Searching, as available in databases like Google, Bing or Yandex, present in the database?	Y/N	20
16	Chemical Reaction Search	Provision to search with reactants, intermediates, catalysts, products, side products, temperature, pressure, yield, purity, reagents, compositions etc. in text	Y/N	20

C. User Interface and Search Results presentation based Criteria (120)				
19	Inventions rephrasing in Simple Language	Whether provides a plain English summary of the novel feature, use and advantage of the invention is provided, is present in the database?	Y/N	15
20	Keyword highlight	Whether provision of keyword highlighting is available both in result as well as document. (automated semantic keywords highlighting as well as manually selected keywords highlighting)	Y/N	25
21	Keyword in Context (KWIC)	Whether the KWIC feature is present?	Y/N	20
22	Full document images/drawings	Whether the database covers full document images/drawings	Y/N	20
23	Analytics tools	Whether Database has built in analytics tools which allow for the visualization of search results	Y/N	20

		and landscapes using semantic clustering, presented as topic maps or tree maps.		
24	Ranking	Ranking of results based on the relevancy of the keywords/ IPC/ Context/ Image search etc	Y/N	20
D. Miscellaneous (180)				
25	References to Citations	Backward and Forward citations availability	Y/N	20
26	Family coverage	Whether INPADOC/Other family coverage are provided?	Y/N	20
27	Legal Status	Whether INPADOC Legal Status and event alerts are provided for family documents?	Y/N	20
28	Automated Invention Disclosure Assessment Tool	AI-driven PDF reports that score invention novelty, surface related prior art, and highlight Competitive activity for quicker patent application decisions.	Y/N	20
29	Document Download provision	Whether documents can be downloaded in bulk	Y/N	20
30	Provision for Work bench/folder	Whether officer can maintain portfolio in their own workbench	Y/N	20
31	Save and Search the History	Whether search query can automatically be save and searched for future reference	Y/N	20
32	Analysis and Reports	Facility for generating monthly reports containing analysis about, among other things, the usage and the pattern of usage	Y/N	20
33	Exportable Result	Whether search results can be exported to common formats like XLS, TXT,CSV,XML,PDF etc.	Y/N	20

E. Presentation and working of search engine (300 Points)				
34	Presentation and live demo of working of search engine	Live demo on working of minimum and desirable features as mentioned in scope of work	Meeting link will be provide after closing of bid	100
35	Search platform credential to be provided for the evaluation	The credentials shall be provided for two to five days for evaluation (after presentation)	Credenti als shall be shared on email support.ipo@gov.in	200

* (For Serial no.1, 2 & 3) Maximum Coverage offered in bids shall be given full marks and all others shall be accorded marks in proportionate order.

* For the points A-D, supporting documents shall be provided. (e.g. screenshots etc.)

* A minimum of 500 out of 1000 Marks are required for the bidder to become eligible for opening of financial bid.

Signature of the Applicant/Authorized representative

Annexure II-A

Details of PL data in addition to PCT Minimum Documentation, being provided:

S.No.	Issuing Office or Organisation	ST.16 Code	Kind of Patent Document	Number Range	Publication Year(s)	Number of Documents	Type of Series

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative

Annexure II-B

English Translation available (For non-English data)

S.No.	Issuing Office or Organisation	ST.16 Code	Kind of Patent Document	Number Range	Publication Year(s)	Number of Documents	Type of Series

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative

Annexure II-C

Full Text Data for Patent Literature:

S.No.	Issuing Office or Organisation	ST.16 Code	Kind of Patent Document	Number Range	Publication Year(s)	Number of Documents	Type of Series

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative

Annexure II-D

Coverage of Non Patent Literature:

S.No.	Access of Publication/ Nature of Publication (open access / Subscription/ Restricted)	Search in full text	Search in absrtact

It is certified that the information furnished above is true and correct to the best of my knowledge. In case, it is found that the information submitted is wrong or there has been a misrepresentation of facts, I have no objection for my Proposal to be rejected, or if the Contract has been signed, the Contract to be terminated.

Signature of the Applicant/Authorized representative

Annexure III

BIDDER INFORMATION

1. Name of the bidder:

(Attach a self-attested photocopy of Certificate of Registration.)

2. Legal Status of the Firm (publisher / aggregator / Association/Joint Venture/Consortium)

{In case of joint bidders, the role of each member should be clearly mentioned here}:In case of joint venture or consortium, the executed JV/consortium document between the parties must bear specific reference top this RFP)

3. PAN/TAN Number:

4. Complete Postal Address:

5. Registered Address:

6. Telephone/Mobile No. :

7. Fax No. :

8. Email-ID:

9. Particulars of Earnest Money Deposit of Rs.6,00,000/- (INR Six Lacs only):

10. Details of the person who is authorized to sign the contract (Name, designation and address Mobile, Email ID):

11. Years of experience in providing access to periodicals in electronic form:

12. Name of other patent offices where services are being provided by the bidder:

13. Names and addresses of associated entities to be involved in the project

(The relationship and responsibilities are required to be indicated clearly):

Certified that the information furnished/ given above is true and correct to the best of my knowledge. In case, it is found wrong/misrepresentation of facts, I have no objection for my technical bid to be rejected.

Signature of Bidder/Authorized representative

Annexure IV

BOM

“URL/IP based Patent Literature Database and Search Engine” for 1250 numbers of licenses for 3 years		
Component	Rate	Price (Rs.)
Patent literature Database & Search Engine	Per licence/3 year	
Support and Maintenance charge	3 year	
Total Bid value for 3 year		

Signature of the Applicant/Authorized representative